

TRADESHOW AND SIGN CRAFTS  
LOCAL UNION` 831  
1155 CORPORATE CENTER DR.  
MONTEREY PARK, CA 91754 (626) 296-8086

To: Local Union 831 Members  
From: Dave Parry, Financial Secretary  
Re: Vacation Authorization

Dear Members:

Vacation Authorization for dues is available to all members. All participants will receive a \$6.00\*credit towards their next quarter dues --when the Vacation Assignment pays the dues balance in full. The following will assist you to understand how the Vacation Assignment will work:

**2016 Vacation Assignment Schedule\*\*:**

Vacation Authorization form **must be received** by:

Nov. 27 <sup>th</sup> , '15	Upload will take place shortly thereafter and will apply to 1 <sup>st</sup> quarter 2016
Feb. 26 <sup>th</sup> , '16	" will apply to 2 <sup>nd</sup> quarter 2016
May 23 <sup>rd</sup> , '16	" will apply to 3 <sup>rd</sup> quarter 2016
Aug. 26 <sup>th</sup> , '16	" will apply to 4 <sup>th</sup> quarter 2016

Note: Should your deduction pay a portion of the balance due for the current quarter, then you will be required to pay the balance directly to the Union office before the end of the 1<sup>st</sup> month of each quarter. Thereafter, late fees and/or suspension fees will be added accordingly. Remember, the \$6 credit will not be issued until your Vacation account can cover your dues account balance in full.

**(Ignore Form if Previously Signed and Sent to the Union Office)**

.....  
(Cut on dotted line and return lower portion.)

~~~~~ To begin the Vacation Authorization, please complete the form below and return to the LU 831 office. ~~~~~

**UNION YES [✓] FEDERAL CREDIT UNION VACATION ACCOUNT ASSIGNMENT/ AUTHORIZATION FORM**

DISTRIBUTION INFORMATION AND ASSIGNMENT OF DUES TO LOCAL UNION 831

PLEASE PRINT

831

|                  |              |                 |             |                 |
|------------------|--------------|-----------------|-------------|-----------------|
| _____            | _____        | _____           | _____       | _____           |
| (Last Name)      | (First Name) | (Date of Birth) | (Local No.) |                 |
| _____            |              | _____           | _____       | _____           |
| (Street Address) | (City)       | (State)         | (Zip Code)  | (Telephone No.) |

**Assign my vacation account monies to my Local Union for Dues and/or Fees as marked below:**

**SECTION 1: Please complete this section if you want this as a Permanent Authorization of dues every quarter.**

I \_\_\_\_\_, Social Security Number (last four numbers) #\_\_\_\_\_ authorize the **UNION YES [✓] FEDERAL CREDIT UNION** to deduct the amount equal to 3 months of Union dues and any and all outstanding balances from my vacation account and make payable to Local Union 831. I authorize this deduction at each 3 months, **or until I revoke this authorization in writing.**

I understand, I will be responsible for any outstanding balance "not covered" by the vacation funds.

X \_\_\_\_\_ X \_\_\_\_\_  
(Sign here) (Date)

*\*Refer to the LU 831 Bylaws, section 13.11-(2014)*

\*\*See Schedule above for this form's deadline. Mail form to: **THE ABOVE ADDRESS**